

ENGLISH INDOOR BOWLING ASSOCIATION LTD



EIBA BURSARY GUIDANCE NOTES



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What is an EIBA Bursary?

The EIBA has 4 different types of Bursaries

1. Coaching
2. Play Bowls Activator Module
3. Supporting Inclusion - Including Disabled People in Bowls
4. Safeguarding

1. Coaching

The EIBA recognises the importance of coaching to players at all levels and in particular to new bowlers coming into the sport. Therefore, it has introduced the EIBA Coaching Bursary to assist existing coaches and potential coaches in obtaining a Coach Bowls Qualification.



What is Coach Bowls?

Coach Bowls is the Coaching System developed by the Bowls Development Alliance (BDA) on behalf of the EIBA and Bowls England to meet the needs of players and coaches at all levels. Coach Bowls is the only bowls coaching system supported and funded by the EIBA.



“Coach Bowls” Qualifications

The Qualifications are delivered in partnership with 1st 4 Sport Qualifications (Awarding Body) and gives an externally accredited Nationally recognised qualification (regulated by Ofqual).

- Level 1 - Award in Coaching Bowls
- Level 2 - Certificate in Coaching Bowls

Level 1 - Award in Coaching Bowls www.coachbowls.org/courses/level-1-award-in-coaching-bowls

This qualification is delivered in partnership with 1st 4 Sport Qualifications (Awarding Body) and gives an externally accredited Nationally recognised qualification (regulated by Ofqual). It is also the only Nationally Recognised Level 1 Qualification for the sport of Bowls in England and is wholly supported by Bowls England and EIBA Ltd.

The Level 1 is a vocationally related qualification that provides learners with an opportunity to study and be assessed on both the practical and theoretical aspects of coaching bowls to groups of beginner adults and children in an appropriate environment.

The knowledge gained from this award will enable learners to develop an understanding of safe, ethical and effective bowls coaching. It will also allow Level 1 Bowls coaches who are aged 18+ to independently deliver four taster sessions to beginners as part of the Play Bowls 4 Fun programme.

The course takes 2 days to complete including completion of a portfolio and an assessment. Bursaries for coaches that pass the course from Bowls England and EIBA Ltd affiliated clubs only.

The topics covered on the course are:

- Introduction to the Roles and Responsibilities of the Level 1 Bowls Coaching Assistant and the role of a Participation Programme Facilitator
- Safeguarding and Protecting Children and Adults at Risk
- Health, Safety, Accidents and emergencies
- Effective Communication. Coaching and Learning
- Planning and Evaluation Bowls Coaching sessions
- Coaching a Beginner
- Warm ups
- Working with the Jack
- Working with the bowl
- Introducing Basic shots
- Cool downs

For more information or to book your place on a course please visit <http://coachbowls.org/courses/latest-course-list> or contact Coach Bowls on 01926 334910 or courses@coachbowls.org

Level 2 - Certificate in Coaching Bowls www.coachbowls.org/courses/level-2-certificate-in-coaching-bowls

This qualification is delivered in partnership with 1st 4 Sport Qualifications (Awarding Body) and gives an externally accredited Nationally recognised qualification (regulated by Ofqual). It is also the only Nationally Recognised Qualification for the sport of Bowls in England and is wholly supported by Bowls England and EIBA Ltd.

The qualification will support coaches to effectively PLAN and DELIVER series of structured sessions to bowlers from beginner stages through to competitive club players. It puts the bowler at the centre of all developments and concentrates not just on what to coach but on how to get the best from the people you are working with.

The course takes 5 days to complete in total followed by the completion of a portfolio and an assessment. Bursaries for coaches that pass the course from Bowls England and EIBA Ltd affiliated clubs only.

The topics covered on the course are:

- Roles and Responsibilities of a Coach
- Coaching and Learning
- Communication
- Safeguarding Children and Adults at Risk
- Equality and Diversity in Coaching Bowls
- Sports Science including Bowls Ballistics
- Warm ups, cool downs and exercises to support Bowls
- Treatment and Management of Injury
- Diet and Nutrition
- Drugs in Bowls
- Venue Risk Assessment
- Coaching Session Plans
- Bowls Technical Information
- Types of Shot
- Decision Making, Communication and Tactical Activities

Who can apply?

Level 1 - Award in Coaching Bowls

Any club volunteer aged 15+ (16+ for certification).

Any Level 1 Coach from another sport who also has a background in Bowls can also apply for Recognition of Prior Learning to be eligible.

Any current Level 1 Coach from all current accreditation schemes may choose to complete the BDA Level 1 qualification.

Level 2 - Certificate in Coaching Bowls

Any current Level 1 Coach from all current accreditation schemes

Any Level 2 Coach from another sport who also has a background in Bowls can also apply for Recognition of Prior Learning to be eligible.

Both Level 1 - Award in Coaching Bowls and Level 2 Certificate in Coaching Bowls

Any individual who is a member of an Affiliated Club of the EIBA can apply for financial assistance towards the cost of the Bursaries. The maximum funding available through the Bursary scheme is 50% of the cost of the Course with maximum of three members per affiliated Club.

On a case-by-case basis, we will consider:

- *An additional THREE Applications, supported by a brief explanation as to how the extra 3 coaches will be used. We would hope that Clubs will seek Bursaries across all of the Grades (level 1, level 2)*
- *Additional Bursaries will be considered depending upon the availability of Funds and sight of your Clubs "Clubs Sports Development Plan" showing how the Coaches will be utilised.*
- *25% Bursaries for Applicants who have already received an Award will also be considered on a case-by-case basis*

For more information or to book your place on a course please visit <http://coachbowls.org/courses/latest-course-list> or contact Coach Bowls on 01926 334910 or courses@coachbowls.org

2 Play Bowls Activator Module

The purpose of this 4-hour Play Bowls Activator Module (formally Play Bowls Introductory Module) is to equip both new and existing coaches and volunteers with some basic knowledge, information and skills to offer a fun, informal and relaxed introduction to the sport of Bowls.

A new bowler's first impression of the sport is often the difference between them taking up membership of the club or not.

This course will provide you with:

- Skills to welcome any new bowler into your club
- Confidence to organise an entertaining, relaxed and an enjoyable introductory session
- Ability to create a positive lasting impression

For more information or to book your place on a course please visit <http://coachbowls.org/courses/latest-course-list> or contact Coach Bowls on 01926 334910 or courses@coachbowls.org

Who can apply?

Any individual who is a member of an Affiliated Club of the EIBA can apply for financial assistance towards the cost of the Bursaries.

The maximum funding available through the Bursary scheme is 50% of the cost of the Course with maximum of three members per affiliated Club per year between 1st December and 30th November.

3 Supporting Inclusion - Including Disabled People in Bowls

This 3 hour module is for all club volunteers, whether coaches or club helpers / committee members and includes both practical and theory aspects to working with bowlers who may have the need for additional support when taking part in club activities.

The theory elements of the workshop look predominantly at including all people in activities, regardless of age, disability, mobility, impairments etc.

The practical elements looks at predominantly at breaking down activities, different types of supportive equipment and making the activities fun.

By the end of the module people attending will be able to:

- Understand what inclusion means
- Recognise how to make your club more inclusive
- Understand what disabled people want from sport
- Explore the Activity Inclusion Model in bowls and the implications on your club activities
- Identify actions for your club

For more information or to book your place on a course please visit <http://coachbowls.org/courses/latest-course-list> or contact **Coach Bowls** on 01926 334910 or courses@coachbowls.org

Who can apply?

Any individual who is a member of an Affiliated Club of the EIBA can apply for financial assistance towards the cost of the Bursaries.

The maximum funding available through the Bursary scheme is 50% of the cost of the Course with maximum of three members per affiliated Club per year between 1st December and 30th November.



4 Safeguarding

Safeguarding is a term used to protect the health and well-being of individuals, especially children, young people and adults at risk - to live free from abuse, harm and neglect

These courses are to raise awareness to you and gives a clear understanding of how to recognise, report and record concerns about an individual's welfare and respond with the appropriate actions.

There are three options



Option 1 - Safeguarding and Protecting Children (UK Coaching)

This workshop is for Coaches, Team Managers, Club Officers & Volunteer.

What does it cover: -

- identify and recognise good coaching practice and child protection
- Recognise and respond with the appropriate actions to the signs and symptoms of child abuse and poor practice.
- Explore your values and feelings in relation to child abuse, and recognise their potential impact on your response
- Give you the tools and confidence you need to deal with any issues sensitively, appropriately and effectively should the need ever arise.

Available through your Active Partnership (AP) www.eiba.co.uk/csp/ap_summary.php

Option 2 – Adult Safeguarding in Bowls

This module is aimed at those clubs who have adult only members. This is primarily the module for Club Safeguarding Officers/Volunteers to attend but also active coaches and other club members who would like to support the Club Safeguarding Officer in their role.

What does it cover?

- Provides an understanding of what safeguarding is and your role in safeguarding adults at risk in your club
- Helps to recognise signs of abuse and neglect of members
- Provides understanding on how to act upon a concern or a disclosure
- Raises awareness of relevant legislation and policies
- Tells you what support is available to you.

Available through the Coach Bowls website <http://coachbowls.org/courses/latest-course-list>

Or the Anne Craft Trust website www.anncrafttrust.org/safeguarding-adults-sport-activity/level-2/

Option 3 - Safeguarding in Bowls - “Time to Listen”

Time to Listen is a training programme developed by the Child Protection in Sport Unit (CPSU) specifically for people who have a designated role in safeguarding within a sports setting. Time to Listen is a 3-hour workshop for Club Safeguarding Officers.

Provides information on the roles and responsibilities for a Club Safeguarding Officer. This course has been tailored to included bowls specific case studies and is mainly for Club Safeguarding Officers.

What does it cover?

- describe how a Club Safeguarding Officer works with others to create a child centred environment
- explain how the Club Safeguarding Officers role fits into the wider safeguarding environment
- apply learning to case studies including sharing good safeguarding practice

Available through the **Coach Bowls** website <http://coachbowls.org/courses/latest-course-list>

Or Child Protection in Sport Unit (CPSU) website <https://thecpsu.org.uk/Search?term=time%20listen&type=events>

Who can apply?

Any individual who is a member of an Affiliated Club of the EIBA can apply for financial assistance towards the cost of the Bursaries.

The maximum funding available through the Bursary scheme is 50% of the cost of the Course with maximum of two courses per affiliated Club per year between 1st December and 30th November.

How do I apply?

Applicants must complete the EIBA Bursary Application form, which needs to be approved by their Club's Chairman or Secretary before submission to the EIBA Head Office.

What is the approval process?

Applications will be considered by the EIBA's Development Panel every two weeks.

All applicants will be informed of the decision within 3 days of the Panel meeting. The decision of the EIBA Development Panel on all applications will be final and no correspondence will be entered into.

How will the Bursary be paid?

50% of the Level 1 - Award in Coaching Bowls & Level 2 - Certificate in Coaching Bowls coaching course fee will be paid directly to the applicant that paid the course fee, following confirmation from Coach Bowls that the Course has been successfully completed. With a maximum of **three** members per affiliated Club.

50% of the Play Bowls Activator Module & Supporting Inclusion - Including Disabled People in Bowls course fee will be paid directly to the applicant that paid the course fee, on receipt of a copy of their certificate and invoice.

50% of the Safeguarding course fee will be paid directly to the applicant that paid the course fee, on receipt of a copy of their certificate and invoice.



EIBA Bursary Application Forms.

These can be obtained by downloading from the EIBA website at www.eiba.co.uk/downloads/downloads.php or telephone 01664 481900 for a paper copy.



I have a query which is not covered within this document?

Please contact the EIBA on 01664 481900 or e-mail enquiries@eiba.co.uk

“Coach Bowls” Membership Scheme

Full details can be found at <http://coachbowls.org/membership/coach-bowls-membership-scheme>

A screenshot of the Coach Bowls website. At the top left is the Coach Bowls logo, a red stylized figure of a bowler. To its right is the text 'Coach Bowls' and the tagline 'A world-class coaching system for all!'. Below this is the heading 'Coach Bowls Membership Scheme'. Underneath the heading are icons for 'Form Size', 'Print', and 'Print'. The main text reads: 'The Coach Bowls membership scheme provides insurance, support and benefits to all levels of coaching, whatever code you coach.' Below that, it says: 'The cost of membership is £10.00 for those joining by post but the good news is that we can offer a slightly lower fee for those renewing and paying online of £9.50. This is due to the lower admin costs associated with the on line process.'

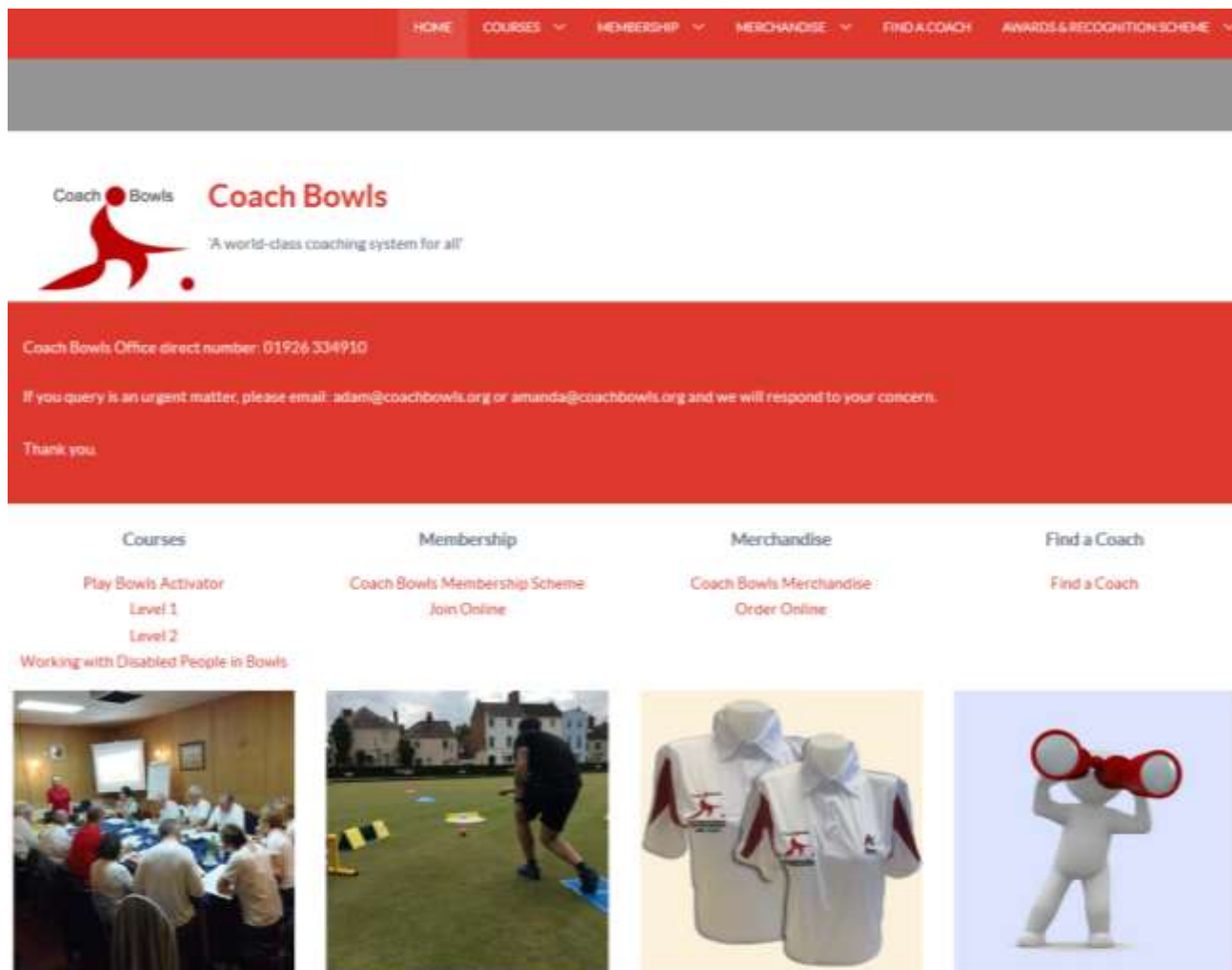
The “Coach Bowls” Membership scheme provides insurance, support and benefits to all levels of coaching, whatever code you coach.

By joining the Coach Bowls Membership scheme, you are actively supporting all of the work we do, helping invest in the development of Bowls coaching, supporting the future of the sport from grass roots to elite.

Please note All Coaching courses include Coach Bowls Membership

Course Dates and Costs

<http://www.coachbowls.org/courses/latest-course-list>



Latest Courses

[Course List](#)

Other Funding Sources

Active Partnership		<p>Active partnerships are networks of local agencies committed to working together to increase the number of people taking part in sport and physical activity.</p> <p>They help deliver Sport England programmes on a local level. http://www.eiba.co.uk/csp/ap_summary.php</p>
Bowls England		<p>https://www.bowlsengland.com/coaching-bursary/</p>

Disclaimer - Every effort has been made to ensure the accuracy of the information contained in this guidance note. The English Indoor Bowling Association Ltd (EIBA), its servants or agents shall not at any time, in any circumstances, be held responsible or liable to any party in respect of any loss, damage or costs of any nature arising directly or indirectly from reliance placed on the material in this guidance note, or any other guidance notes issued by the EIBA This information has been prepared as a basic guide only and should not be viewed as a substitute for obtaining comprehensive expert or professional advice.