

English Indoor Bowling Association Ltd

David Cornwell House, Bowling Green,
Leicester Road, Melton Mowbray
Leicestershire LE13 0FA
Telephone: 01664 481 900

Website: www.eiba.co.uk

General Enquiries: enquiries@eiba.co.uk



The Board
of the
English Indoor Bowling Association Limited
are seeking
Four Directors

The Board would welcome nominations from people with experience, skills and knowledge in the areas of:

Sport Development, Corporate Governance, Finance & Legal

Candidates are asked to identify within their CV any experience they have in these areas

***Nominations are to be submitted to the Registered Office
of English Indoor Bowling Association Limited
by 18th March 2024***

Nomination Forms and Director's Duties are available from your Club Secretary or downloadable at www.eiba.co.uk/about/agm.php

To discuss the position available, please contact Peter Thompson (Chief Executive) on 01664 481900 or email: peterthompson@eiba.co.uk

Please see overleaf for further information

INFORMATION FOR CLUB MEMBERS **SEEKING ELECTION AS DIRECTOR**

The following is for guidance of any member of a Club affiliated to the English Indoor Bowling Association Ltd who may be considering seeking election as Director.

A schedule of 6 Board meetings for the year will be arranged and all Directors must have the commitment to attend all these. However, changes and possible additions may be necessary subject to unforeseen occurrences. Most meetings will take place via video call with an occasional meeting at Headquarters, Melton Mowbray. Timings vary between morning and late afternoon.

A Director is entitled to claim an agreed mileage allowance for attendance at all scheduled meetings and when officially representing the Association. The expense of overnight accommodation, at an agreed rate, may also be claimed subject to the reason to make claim, normally on the grounds of distance of one's journey. The settlement of all accounts shall be the responsibility of the Director unless otherwise advised and appropriate claims will be submitted supported by receipts.

The rates for the various allowable expenses will be reviewed annually by the Board.

It is recommended that the following document is read prior to submitting an application – *"Duties of a Board of Directors/ Directors Specification"* (downloadable from www.eiba.co.uk/about/agm.php)

All Nominees are requested to supply the following information when submitting their completed Nomination Form:

- Head and Shoulders Photograph
- Directors CV form

This information will be circulated to all Affiliated Members with the Final Notice of the AGM.

In the event of you being elected as a Director, you will be asked to complete a **"Consent to Act as a Director"** Form so that Companies House Records can be updated electronically.