

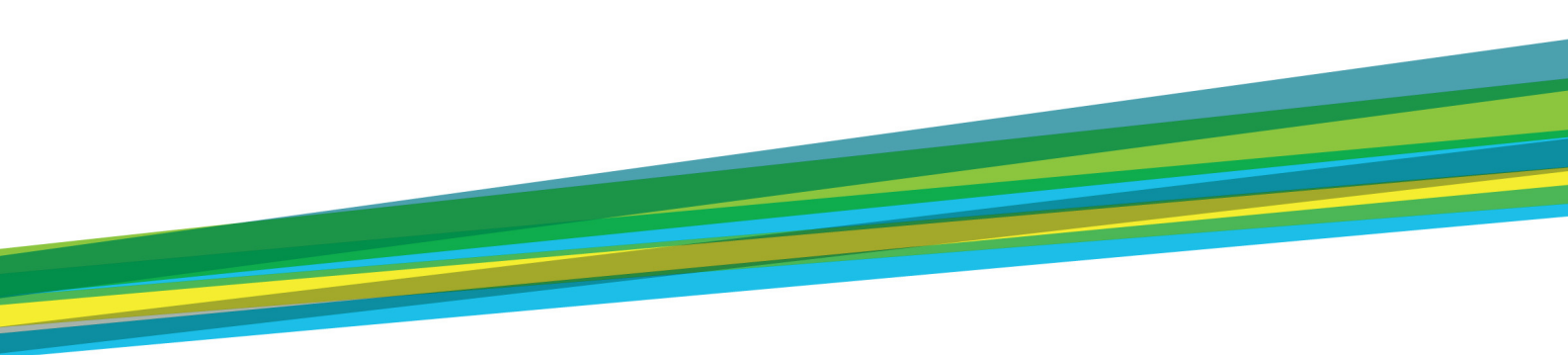
Sports Club of the Year Awards 2011

The Sport and Recreation Alliance (formerly CCPR) Sports Club of the Year Awards have been running for 18 years and next year the structure of these awards will change. This change is designed to highlight and honour the breadth of delivery that sports clubs now undertake. Not only will clubs have the opportunity to compete for the Community Sports Club of the Year Award but they will also be considered for new awards for diversity and volunteer management. The awards for 2011 are:

- Community Sports Club of the Year
- Open and Inclusive Club of the Year
- Best Club Volunteer Management Programme
- Community Amateur Sports Club (CASC) of the Year
- School Club Links Award
- Professional Sports Club Community Programme of the Year

The Sport and Recreation Alliance is encouraging its members, the national governing and representative bodies of sport and recreation, and the County Sports Partnerships, to each endorse and nominate up to three of their clubs for these awards. We are keen to encourage applications from all types of sport and recreation organisations in order to reflect the diversity of the members, and from organisations that are open to all ages and abilities. The clubs nominated will also be judged by their responses for the other available awards. In the following pages you will find the:

- NGBs/representative body endorsement rules
- Club application criteria
- The application form, including the Governing or Representative Body Endorsement form that will be used for:
 - Community Sports Club of the Year
 - Open and Inclusive Club of the Year
 - Best Club Volunteer Management Programme
 - Community Amateur Sports Club (CASC) of the Year



Clubs should complete the relevant nomination form once selected by their NGB or CSP to apply for a SCOTY award.

The majority of these awards will be administered by the Sport and Recreation Alliance with the exception of the 'School Club Links Award' and the Professional Sports Club Committee programme of the year.

The Sport and Recreation Alliance is pleased to be running the School Club Links Award in conjunction with the Youth Sport Trust. This award will have a separate nomination form that can be obtained by emailing Steph Allmark from the Youth Sport Trust. Her email address is: steph.allmark@youthsporttrust.org.

Nominations are also sought from professional clubs for the 'Professional Sports Club Community Programme of the Year' Award. This is being administered by The Media Group. The nomination form for the award is available from Liz Stenner at liz.stenner@themediagroup.tv or call -115 969 4600 for more details.

Last year's prizes were awarded by HRH the Earl of Wessex, at a glittering gala dinner in a top London hotel. In addition to the prize money, the governing body and winning club may benefit from local and national media attention. Runningsports will also provide resources to the winning clubs to assist with their continuing development.

**Application forms should be received no later than 5pm on
Friday 25 February 2011**

18th Sports Club of the Year Awards

NGBs/representative body endorsement rules

- 1 Applications for SCOTY 2011 will only be considered with the endorsement of the club's national governing body (NGB) **head office** (not regional or local offices) or a county sports partnership (CSP).
- 2 The endorsing NGB/CSP should be in current membership of the Sport and Recreation Alliance.
- 3 A single individual within the NGB/CSP should be named to the Sport and Recreation Alliance as being responsible for endorsements and having final 'sign-off' ahead of the closing date. Endorsements will only be accepted from this individual.
- 4 Applications from clubs without endorsement will not be accepted.
Where an NGB/CSP has organised an internal competition to determine SCOTY nominations, the order of results for this will not automatically result in the same outcome when assessed for SCOTY.
- 5 Endorsements of multi-sports clubs should be received from one NGB and details provided of the additional sports/activities within the club. The additional NGBs of these sports will be contacted by the Sport and Recreation Alliance to second the endorsement. If seconding is refused, a decision will be made by the selection committee prior to assessment on the inclusion of this application. If the decision of the selection committee is to refuse the application, the endorsing NGB will be able to nominate an alternative club. Endorsement of another NGB or representative body's nomination will not reduce the entitlement of the seconding NGB or representative body to nominate three of its own clubs.
- 6 All applications will be judged on an individual basis and any guidelines provided are merely an indication of potential scores. Scores will be decided upon by the selection panel.
- 7 The decision of the selection panel is final.

Endorsing bodies should return completed application forms to:

Sports Club of the Year Awards 2011

**Sport and Recreation Alliance, Burwood House, 14-16 Caxton Street, London
SW1H 0QT**

T 020 7976 3900 * F 020 7976 3901 * www.sportandrecreation.org.uk

Email: scoty@sportandrecreation.org.uk



18th Sports Club of the Year Awards

Club application criteria

- 1 Applications will only be accepted from clubs with the endorsement of a national governing body (NGB) of sport or recreation **head office** (not regional or local office) or county sports partnership (CSP) in current membership of the Sport and Recreation Alliance.
- 2 Applicants should complete all sections of the SCOTY 2011 form, provided by the Sport and Recreation Alliance, ensuring answers are kept within the prescribed word limit. This should be accompanied by a copy of the club's constitution. No additional documentation will be considered.
- 3 Applications from a multi-sports club should ensure that all of the sports additional to that of the endorsing NGB are listed in the appropriate section. Those listed will be contacted to gain their views on the club in question.
- 4 The SCOTY 2011 awards dinner will be held in May 2011 at the five star Grange St Pauls Hotel. Shortlisted clubs will be invited to attend the dinner no later than one month before. Applicants from nominated clubs should be available to attend.
- 5 Sufficient time should be allowed for the application form to be sent to the NGB or representative body to endorse the application and forward this to the Sport and Recreation Alliance by the deadline on 5pm, 25 February 2011.
- 6 The decision of the selection panel is final.

Deadline for applications

- Appropriately completed applications, as detailed above, should be received by the Sport and Recreation Alliance no later than **5pm on 25 February 2011**. Any applications received after this point will not be considered.

Endorsing bodies should return completed application forms to:

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Application form

Use this form to apply for:

Community sports club of the year- prize £5,000

Creative Diversity- prize £2,500

Best club volunteer management programme- prize £2,500

Community amateur sports club (CASC) of the year- prize £2,500

Please complete the following application form. We would prefer the form to be typed and returned by email to scoty@sportandrecreation.org.uk. For further copies of this form, please visit the Sport and Recreation Alliance website:

www.sportandrecreation.org.uk/scoty2011.

All forms should be received by the Sport and Recreation Alliance by no later than 5pm on 25 February 2011.

To be completed by the applicant club.

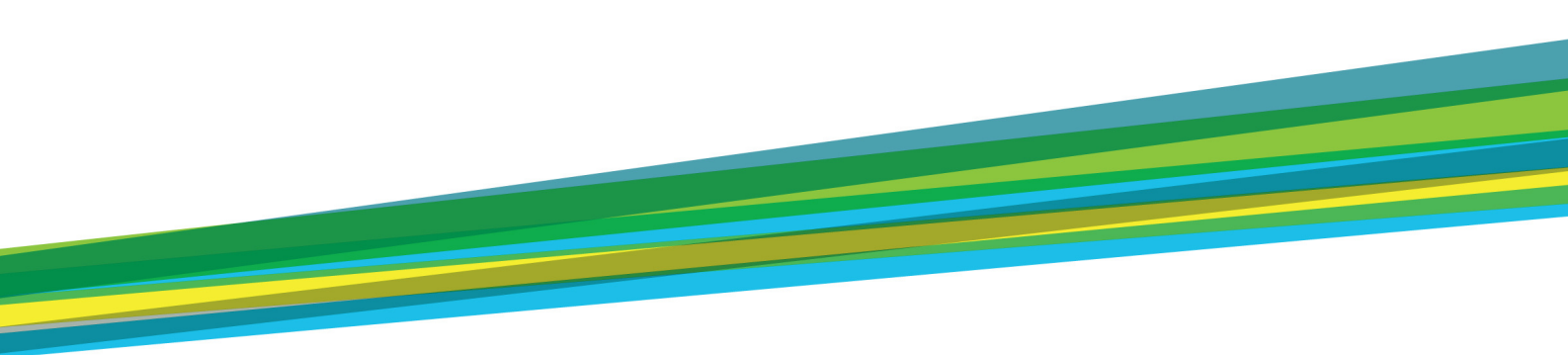
Club Name:	
Name of Contact:	
Position in club:	
Club/Contact address:	
Phone No.:	
Fax No.:	
Email (this will be our primary form of contact):	
Mobile:	

Is your club a multi-sports club?	Yes		No	
If yes, please list the sports in addition to your endorsing body that are represented at your club:				
Does your club have a volunteer coordinator?	Yes		No	
Name and contact details of this person	Name: Tel: Email:			
Is your club a registered Community Amateur Sports Club? For more information please see: http://www.cascinfo.co.uk/	Yes		No	
Are you happy for the Sport and Recreation Alliance to contact you in relation to other aspects of our work, e.g. campaigning for more funding for grassroots clubs, tax relief etc.	Yes by telephone		No	
	Yes by email			

Governing or Representative Body Endorsement

Name of endorsing body (must be a national governing body Head Office or a County Sports Partnership):	
Name of endorsing officer:	
Position of endorsing officer:	
Address of endorsing body:	
Phone No.:	
Fax No.:	
Email:	
Mobile:	

1	Does your organisation support this application for a Sports Club Of The Year award?	Yes		No	
2	Does your organisation have a club accreditation scheme?	Yes		No (please go to question 4)	
3	Is this club accredited?	Yes		No	
4	Please outline why you are supporting this club's application for the Sports Club of The Year award.				



To be completed by the applicant club

Please answer the following questions. There are 5 questions, EACH question should be answered in up to 500 words. The Sport and Recreation Alliance would encourage you to use the word limit to give judges the maximum amount of information with which to make a decision.

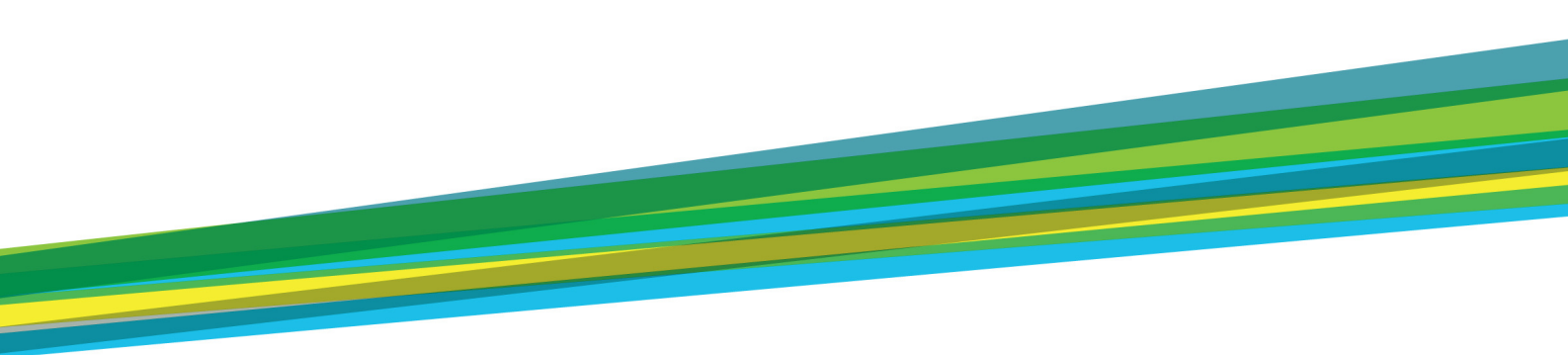
Programmes the club delivers:

- 1 What activities does your club provide for its members? How does it ensure they have the ability to progress and develop within your sport or activity?



Volunteer Management:

2 How does your club recruit, retain and reward its volunteers?



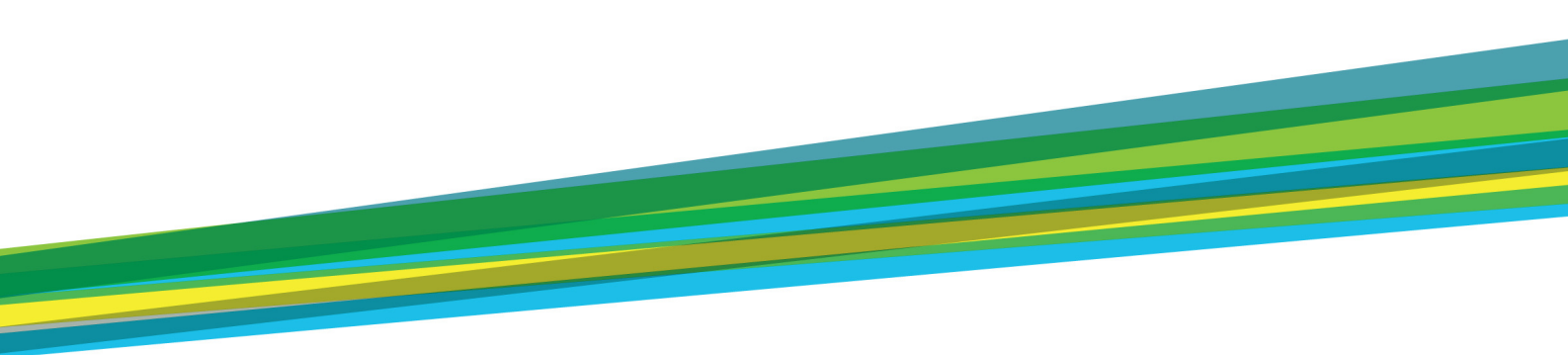
Partnerships and Relationships

3 How does your club link to local and regional agencies that can help your club to carry out its function? How do these relationships assist you in your work?



Creative Diversity

4 Who does your club work with to ensure that you reach the widest group of potential members possible, for example, ethnic minorities, people with disabilities, people of all ages? How do you ensure your activities are open to all?



The future

5 What are your plans for the next 5 years? How will winning an award help you deliver your club's key objectives in the next 12 months?

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Endorsing bodies should return completed application forms to:

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